

MSAD #11
Common Assessment Submission Form
Use this for Reflecting on the Common Assessment

*Please send this form to Central Office when the Common Assessment is ready to submit
Please email the actual assessment electronically if possible*

Title Of Assessment _____

Grade Level or Course _____

Content Area _____

Date Created/Revised: _____

Directions: Please submit a completed check sheet for each assessment submitted. Make sure your assessment has a cover sheet.

Yes No 1. Does the assessment identify the following on the cover sheet:
Grade level Content Area Performance Indicators
MLR Standards Reporting Standards Quarter or Trimester

Yes No 2. Is the cognitive demand of the assessment at the same level as that in the performance indicator? Using Bloom's word list for a reference, is the level of difficult for the assessment the same as the level of difficulty suggested by the wording of the performance indicator?

Yes No 3. Does the assessment provide students the opportunity to demonstrate that the student knows the content or the concepts of the discipline and to apply the skills?

Yes No 4. Does the assessment allow student choice about strategy or solution when appropriate?

Yes No 5. Is the assessment engaging and appealing to student? Consider topics that are familiar or of real world interest, from popular culture, current events, school or community life

and relevant to youngsters. Providing choice can also engage students.

Yes No 6. Is the assessment realistic in its requirements regarding students' content knowledge, background, and experience? Is it developmentally appropriate?

Yes No 7. Does the assessment have steps to make it possible for students to exceed the standard?

Yes No 8. Is the assessment's format easy to follow?

Yes No 9. Does the assessment include a rubric and scoring guide for each of the selected performance indicators which describes specific descriptions of four levels of performance? (example - DNM, PM, M, and E the standard)

Signatures of the teachers that support this assessment

All teachers impacted by this assessment and who approve of this assessment should sign this document. For instance, if this is a common assessment for grade 2, then all grade 2 teachers should sign below. If this is an assessment for a health class at the high school, then members of the District Health Committee need to sign. The reason for signing below is to show that a GROUP of teachers have agreed that this assessment is a high quality assessment and should be part of our collection of Common Assessments.