

COMPREHENSIVE EMERGENCY MANAGEMENT PLAN

(FORMERLY: CRISIS RESPONSE PLAN)

The MSAD #11 Board hereby adopts the [School Unit Name] MSAD #11 Comprehensive Emergency Management Plan. The Superintendent and building administrators shall be responsible for developing, in consultation with staff and persons or agencies with expertise in planning for and responding to emergencies, a comprehensive emergency management plan that identifies and addresses all hazards and potential hazards that could reasonably be expected to affect the school unit district and school facilities.

~~[NOTE: P.L. Chapter 408, effective September 20, 2007, repealed and replaced MRSA § 1001(16). The statute now requires boards to annually approve a plan “developed by the school unit district administration working with teachers and staff and local, county and state public safety officials, fire fighting personnel, emergency management officials, mental health officials and law enforcement officials...” The previous version of the statute required boards to “annually approve a plan developed by the school unit district administration working with local public safety, mental health and law enforcement officials to deal with crisis and potential crisis situations involving violent acts by or against students in each school in the school administrative unit. district.” The new law involves a wider range of input and reflects a shift to an “all-hazards” prevention-preparedness-response-recovery approach to emergency planning and management.]~~

The Superintendent and building administrators shall be responsible for ensuring that the plan is implemented in each school and evaluated on an annual basis ~~[OPTIONAL: and after each incident when the plan is used]~~. It is understood that specific procedures may vary from school to school due to differences in school facilities and the ages of students.

As required by law, the MSAD #11 Board will approve the plan annually. Any substantive changes in the plan shall be subject to the approval of the MSAD #11 Board.

The following information pertaining to the [School Unit Name] MSAD #11 Comprehensive Emergency Management Plan is considered public information:

- A. A description of the scope and purpose of the Plan and the process used for developing and updating it;
- B. General information on auditing for safety and preparedness;
- C. Roles and responsibilities of school administrators, teachers and staff and the designated chain of command during an emergency; and
- D. Strategies for conveying information to parents and the general public during an emergency.

Except as specified in paragraphs A through D above, those portions of the Comprehensive Emergency Management Plan and any other records describing security plans, security procedures or risk assessments prepared specifically for the purpose of preventing or preparing for acts of terrorism shall not be considered public information under the Freedom of Access Act but only to the extent that the release of such information could reasonably be expected to jeopardize the physical safety of school ~~unit~~ **district** personnel or the public. For the purpose of this policy, "terrorism" is defined as in 1 MRSA § 402(3)(L) as "conduct that is designed to cause serious bodily injury or substantial risk of bodily injury to multiple persons, substantial damage to multiple structures whether occupied or unoccupied or substantial physical damage sufficient to disrupt the normal functioning of a critical infrastructure."

Legal Reference: 20-A MRSA § 1001(16)

Adopted: March 1999

Revised: December 7, 2006